



The Seed Collection Procedure

Seed collection is very satisfying. It is one way that you can contribute to helping look after the long term health of the environment. To get the most out of seed collecting and the valuable resource you collect just follow these simple steps.

1. Gain some knowledge on seed identification, collection, treatment and storage. You can do this by either
 - a. Attending a workshop at TIN or
 - b. Reading the workshop manuals, Florabank guidelines and other useful items in the 'Information' section.
2. Ring up and book the Community Seed Collection kit, ph 4969 1500 and let us know where you are collecting. We can provide information about the plant communities you may encounter. We need 2-3 days to produce this information.
3. When you come in to pick up the kit
 - a. Check the contents of the kit
 - i. Fill in the form 'Tools & Safety Equipment Checklist' , initial the loaned column for items that are in the kit
 - ii. and get a staff member to sign the form.
 - b. Complete the 'Loan form for Community Seed Collection Kit' indicating
 - i. Your contact details
 - ii. The dates you will have the kit
 - iii. Your agreement to the terms of the loan
 - c. Collect your maps, if you requested them
4. Before you head out into the field read through the Safe Work Method Statement and check you have everything you need.
5. Out in the field complete the
 - a. 'Field data sheet' to gather information about the site you are collecting from.
 - b. Seed collection tags for each species collected on the site.
6. Return the Community Seed Collection kit within a week of the loan
7. Check the contents of the kit with a staff member and initial the return column of the 'Tools & Safety Equipment Checklist' form.
8. Discuss with TIN staff if you want to process or store the seed at TIN or if you are donating the seed for community use and complete the 'Storage Guidelines' form.